



Brisbane Parks and Recreation Commission *Action Minutes*

REGULAR MEETING

May 10, 2017

BRISBANE CITY HALL COMMUNITY MEETING ROOM, 50 PARK PLACE, BRISBANE, CA

CALL TO ORDER

Commission Chairperson Fryer called the meeting to order at 6:30pm.

ROLL CALL

Commissioners present: Fryer, Bologoff, Marmion, Lentz and Jimenez

Commission Vice-Chair Covino absent

Staff present: Recreation Manager Leek and Recording Secretary Vaccaro

ADOPTION OF AGENDA

Commissioner Bologoff moved, seconded by Commissioner Lentz, to approve the May 10, 2017 Agenda. The motion carried 5-0.

APPROVAL OF MINUTES

April 12, 2017

Commissioner Lentz moved, seconded by Commissioner Jimenez, to approve the April 12, 2017 Minutes. The motion carried 5-0.

CITIZEN COMMUNICATIONS

Brisbane resident Michael Barnes spoke about the “Skate Dot”, the small area that is located on the street side of the basketball courts next to the skate park. This area was to be developed along with the skate park, but due to budget constraints, was not able to be done. He would like the City to reconsider developing that site for a “pump track”.

OLD BUSINESS

A. Needs Assessment Survey Results

Recreation Manager Leek read in detail the public's response to the survey. She stated that a large-scale survey should be presented to the community every few years.

NEW BUSINESS

A. Recommend Artist for the Public Art Installation at the New Brisbane Library

Recreation Manager Leek read aloud the four (4) artists that were in the running for the new Brisbane Library Public Art installation. The Ad Hoc Subcommittee chose Michele Gutlove as the artist they would like to recommend to City Council. A power point and video of Ms. Gutlove's work was shown to the Commission. The Commission discussed and ultimately chose to recommend Michele Gutlove to City Council. Commissioner Lentz moved, seconded by Commissioner Bologoff, to recommend to City Council to enter into contract with Michele Gutlove to create a unique piece of art to be installed in the new Brisbane Public Library.

REPORTS

Chairperson

Commission Chairperson Frye thanked Commissioner Lentz for her year of service as the outgoing Commission Chairperson. He received a citizen communication from a resident concerned about the recycling being separated properly at the Mission Blue Center. A resident was also concerned about whether or not the city was going to pay for refreshments at the showing of the senior art in the Large Conference Room at City Hall.

Subcommittees

Subcommittee Meetings – reports

Concerts in the Park

Commissioner Jimenez provided an updated amount for donations at \$13,096.00. Staff is continuing to contract food trucks for the concert series. The welcome/thank you reception will be held prior to the first concert at the Sunrise Room.

Festival of Lights Christmas Tree

Commissioner Bologoff was a part of an Ad Hoc Subcommittee that would like to replace the

Festival of Lights Christmas Tree, as it has approximately 10 years left in its lifespan. There were two (2) options for placement of the new tree. In the meantime, the existing tree will be trimmed down to more of a Christmas tree shape,

Day in the Park

Commissioner Jimenez and the subcommittee discussed increasing participation in the Derby, continuing the workshops and keeping the hay bales for the underwater pumpkin patch. They would also like to ask commercial and craft vendors to provide their own tent and tables, or to pay extra to have one rented on their behalf. The current layout will stay intact, but instead of having the booths down the middle of the street, they would be along the exterior of Old County Rd. Possible multiple beer/wine vendors throughout the event. Encourage more food trucks in addition to the Brisbane Lions food options. Better use of space. No teen area.

Setting Subcommittee Meetings

The Commission discussed which Subcommittees should meet prior to the next meeting.

Commissioners

None

Staff

Programs Report

Staff discussed upcoming programs.

COMMISSION MATTERS

Written Communications

None

Commission Calendar

The Commission discussed items for the next Commission meeting.

ADJOURNMENT

Commission Chairperson Fryer moved that the meeting be adjourned at 8:05pm.